

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, January 9, 2007**

The regular semi-monthly meeting of the Williamsburg Architectural Review Board was held on Tuesday, January 9, 2007 at 6:30 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

CALL TO ORDER AND ATTENDANCE

Chairman Spence called the meeting to order. Present in addition to Mr. Spence were Board members Messrs. Edwards, Hertzler, Kent, Klee, Quarles, Lane. Staff members present were Deputy Planning Director Murphy and Secretary Scott.

Consent Agenda

Chairman Spence explained the consent agenda procedure to the audience stating that if an application is in full compliance with the ***Design Review Guidelines***, it is placed on the consent agenda. If no member of the Board has any question regarding the application and concurs that it is in full compliance with the *Guidelines*, the audience is asked if they are present to discuss any case on the Consent Agenda. If there is no one in the audience present to discuss any item on the Consent Agenda, those applications are approved as submitted and the applicants dismissed without further discussion.

Applications on tonight's Consent Agenda:

ARB #07-002 Kaiser/609 Richmond Road – Roof replacement single-family dwelling

ARB #07-005 White/110 Shirley Avenue – Addition (screen porch)

SIGN #07-002 Kims/1305 Richmond Road – Building Mounted Signs

Mr. Lane asked that **ARB #07-001 Krause/5 Chanteraine Close – Addition to single-family dwelling** be removed from the consent agenda for discussion. There being no additional questions or comments from the Board or the audience about the Consent Agenda cases, Mr. Edwards moved approval of the consent agenda.. The motion was seconded by Mr. Hertzler and carried by roll call vote of 7-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles Spence, Klee, Edwards
Nay:	None
Absent:	None

ARCHITECTURAL PRESERVATION DISTRICT

ARB #07-006 Mt Ararat Baptist Church/401 Franklin Street – Roof replacement church – Approved

Present at the meeting were the pastor and trustees of the church. The applicant's representative from Pyramid Roofing said the proposal is to replace the asbestos shingles with 40-year architectural grade shingles in a pewter gray color. The replacement is necessary because of leaks.

Mr. Spence said he and Ed Chappell, both Colonial Williamsburg Foundation employees, reviewed the proposal and noted the letter of approval from the Foundation.

Mr. Klee moved that the roof replacement be approved as submitted. He noted the proposed roof replacement is within the perimeters of the *Design Review Guidelines*. Mr. Kent seconded the motion which carried by roll call vote of 7-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles Spence, Klee, Edwards
Nay:	None
Absent:	None

CORRIDOR PROTECTION DISTRICT

ARB #07-001 Krause/5 Chanteraine Close – Addition to single-family dwelling – Tabled

There was no representative present for the Krause proposal.

Mr. Lane said his concern about the addition is an inconsistency in the proposed siding; there is reference to beaded siding to match the existing siding, but there is no siding, only brick on the drawing. He moved the proposal be tabled for clarification. Mr. Edwards seconded the motion which carried by roll call vote of 7-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles Spence, Klee, Edwards
Nay:	None
Absent:	None

SIGNS

SIGN #07-001 La Tolteca/3050 Richmond Road – Monument & Building Signs – Approved with Conditions

Representatives from ArtLite Sign Co. were present. They said the application is for a face replacement from the *Open Flame Restaurant* to *LaTolteca*. They are proposing an opaque Harvest Gold background with Deep Red and Dark Green lettering with a beige and black pyramid. They said they chose the color for the pyramid because they want it stand out.

Ms. Murphy noted the proposal is for five colors and the *Design Review Guidelines* state a limit of three colors, but signs with an exceptional design may be approved with additional colors on a case-by-case basis.

Board members discussed the number and hues of colors. Mr. Kent asked if zoning addresses the size of the lettering and Mr. Quarles pointed out the *Guidelines* state 8 to 12 inches for a freestanding sign and 9-14 inches for a sign on the building.

Mr. Klee moved that the proposal be approved subject to the lettering height meet the Design Review Guidelines and that green lettering be changed to red to reduce the number of colors. Mr. Quarles seconded the motion which carried by roll call vote of 7-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles Spence, Klee, Edwards
Nay:	None
Absent:	None

OTHER

Minutes for December 12, 2006

The minutes for the December 12, 2006 meeting were approved as presented.

Review of Architectural Review Board Bylaws

The Board approved the changes to the bylaws.

Architectural Review Board's Purview

Mr. Hertzler asked about Second Street Restaurant and the changes being made to the waterfall's location from the side of the patio to in front of the patio. He noted the waterfall was large and would be more appropriate in a backyard. Mrs. Murphy stated the Board approved the terrace and a waterfall on the right side of the terrace. She noted the waterfall was relocated on the City right-of-way which received approval from the Director of Public Works and Utilities and is not reviewed by the Architectural Review Board.

Board members discussed pursuing the addition of private proposals on City right-of-ways to their purview. Mrs. Murphy stated she would talk with the Director of Public Works and Utilities about the possibility of the Board reviewing private proposals on the City's right-of-ways and will report back to the Board at the next meeting.

Intern

Mrs. Murphy introduced intern Colia Ellis who is a graduate student at UVA and is observing responsibilities of a planning staff.

Election of Officers for 2007

Mr. Hertzler moved that the current officers remain in their respective positions in 2007. Mr. Klee seconded the motion which carried by roll call vote of 7-0. Officers for 2007 are Scott Spence, chairman and Daniel Quarles, vice chairman.

There being no further business the meeting adjourned at 7:05 p.m.

Donna Scott
Secretary